

Principal: Julie Caddell



8th June 2020

Dear Parent/Carer,

The arrangements for Year 10 coming into school on 15th June are as follows:
The sessions will start at 9am and finish at 12pm and there will be a break during the session.

Monday 10KMN
Tuesday 10KKR
Wednesday 10SJH
Thursday 10DDS

The rationale for bringing students into school is to assist them in their remote learning as this will continue to be their main form of education. We will warmly welcome students and very much look forward to seeing them as we have missed them! However, there are some very important arrangements that we must ensure we work together on to ensure safety for all.

If you have indicated to us that your child will be attending school when school partially reopens and your child does not come into school, we will follow our usual attendance procedures and contact will be made with home. It is extremely important that if you haven't let us know that your child is planning to attend that you do so immediately. Each additional child affects our planning and we must know how many students to expect.

If your child has been coming into school as part of the key worker group, they must continue with these arrangements to avoid mixing of groups and potential cross contamination.

Travel to school:

If your child can walk, cycle or come to school by car then they should do so. For those students who need to travel to school by bus, the bus company also has safety procedures in place. If you plan for your child to attend school via the school bus then you must complete the NYCC survey to ensure they have a place allocated. There are very limited numbers on the school bus due to social distancing and a child who turns up at a bus stop without prior notice may be turned away.

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Arrangements for safety

When students arrive at school they should use the side gate and not the main reception which is being used by key worker students. We would ask that parents don't come onto the school site to drop off or pick up students. Lessons will take place in the annex as there is ample space to allow for social distancing. Students will be guided by staff at the main gate and they will meet in the annex to be registered. Students will be socially distant in the classroom, unnecessary furniture has been removed and they will be reminded regularly about social distancing and hand washing. Toilet breaks will be staggered, additional hand sanitiser and tissues have been placed in classrooms and bins will be emptied regularly throughout the morning. Work spaces will be cleaned at the end of each session and we have an enhanced cleaning schedule in place. We would ask that students don't bring their own stationery into school, we will provide this and they will bring their own work home with them at the end of the session. They do however need to bring bottled water with them and any snacks they may wish to eat during their scheduled break.

It is very important that if a student becomes ill during the school day that they inform us immediately so that we can take appropriate action. Equally, if a child who has been at school subsequently becomes ill it is very important that we are informed.

As per government guidance, PPE will only be used by the cleaning team and by first aid staff dealing with suspected Covid symptoms.

I am very sorry for this long list of requirements; it reflects how seriously we have approached all arrangements and the fact that we are doing all we can to ensure safety for our community. Please be assured, though, that it is very important that students have as good an experience as is possible.

As always, if you have any questions or concerns, please do get in touch.

With very best wishes,

Miss J. Caddell
Principal