

14<sup>th</sup> March 2018

Dear Parents/Carers

To celebrate the end of year 11 students' time at school we are ordering optional leavers' hoodies. This year students will be able to select from a range of colours except black (colour chart will be shared with students in form time). The design will be personalised with the student's name and school logo on the front and there will be a list of year 11 leavers on the back in the shape of '19'. Students will be permitted to wear them in lessons but not in their exams, full standard uniform will be required.

The cost will be £22 including VAT. Please pay via ParentPay or if required a bar code letter can be requested to pay via PayPoint. Cheques and cash will not be accepted in school. Please note the deadline for payments will be **Monday 1<sup>st</sup> April 2019**. No orders will be placed without payment and any subsequent orders will not have names included in the '19' on the back and could be charged a higher price (due to not securing bulk discount price).

Please can you check that the personalisation details (e.g. name, initials) on the reply slip are correct (including capital letters) and return the form and payment by **Monday 1<sup>st</sup> April 2019**. Due to GDPR data protection we need pupils and parents to consent to names being printed on the back of the of all the garments. The school can not accept responsibility for delay in manufacture and production.

Regards

Andrew Patchett Head of Year 11

To: Mrs J Wright, Barby High School

Name ..... Form .....

Name to be printed on the front (exactly how you have written it here so take care!	Name/Initials:
Size XS, S, M, L, XL	Size:
Colour Option (except black)	Number:

**I consent to my name being printed on the reverse of the every Hoodie**

Signed Student \_\_\_\_\_

Signed Parent \_\_\_\_\_

Bar code letter required please to pay via PayPoint.

Signed: .....

Date: .....

